

**Constitution of the Council of the Ontario Institute for Studies in Education of  
the University**

II- 6 'Administrative Staff' means any OISE employee with an appointment of at least 50% who is not a member of the Teaching Staff, an Other Academic Appointee, a Librarian, or a full-time Graduate student.

II- 7 'Alumni' means graduates of a post-secondary degree or diploma in technological studies programs of OISE and its antecedents who are not currently faculty members, staff or students.

existing ones which affect the whole of OISE are recommended to the appropriate body of Governing Council for approval.

IV-5  
*Awards*

Council shall award scholarships, bursaries, prizes and other awards in the gift of OISE and may delegate this responsibility to committees or officers of OISE.

IV-6  
*Petitions and appeals*

Procedures for aca1 0 0 1

IV-7  
*Academic Programs*

IV-8  
*Delegation of authority*

<p>IV-9 <i>Academic and Interdisciplinary Units</i></p> <p>IV-10 <i>Review of academic programs and units</i></p> <p>IV-11 <i>Transcript notations</i></p>	<p>with the Chair of Council, or designate, and/or the Vice-President and Provost or designate.</p> <p>Council shall consider and recommend for approval to the Governing Council proposals concerning academic units. Council shall also review and approve or recommend for approval to the Governing Council proposals concerning Extra-Departmental Units in the Faculty, pursuant to the Policy on Interdisciplinary Education and Research Planning and the Guidelines for Extra-Departmental Units.</p> <p>Council may be one venue in which consideration and discussion of a review report of an academic program and/or unit shall occur, consistent with the protocol outlined in the University of Toronto Quality Assurance Process.</p> <p>Council shall have delegated authority to approve transcript notations within existing degree programs, in accordance with the University's Transcripts Policy. An annual report on such actions, as required by policy, shall be provided for information to the appropriate body of Governing Council.</p>
<p>V.</p> <p>V-1</p> <p>V-2</p> <p>V-3</p> <p>V-4</p> <p>V-5</p>	<p><b>Powers, Duties and Responsibilities of the Dean</b></p> <p>Council recognizes that the Dean exercises powers under the authority of the <i>Policy on Appointments of Academic Administrators</i> which states that “the Dean of the Faculty is the chief executive officer of the Faculty and reports directly to the Vice-President and Provost.”</p> <p>While the Dean may elect to delegate authority to other academic administrators in OISE, the Dean retains responsibility for the overall direction of OISE and in particular for authority over the budget and other financial matters, personnel matters, including appointments and promotions, and extra-Faculty relationships. In this respect, Council recognizes that the Dean has ultimate authority for the allocation and management of OISE's resources.</p> <p>The Dean shall consult with the members of OISE on matters of policy and practice but is ultimately responsible for all administrative decisions that are within the Dean's jurisdiction and authority.</p> <p>The Dean shall advise Council of the resource implications of proposed academic policies.</p> <p>The Dean shall consult with Council on administrative proposals that may have a significant impact on the academic programs of OISE.</p>

<p>VI.</p> <p>VI-1 <i>Elected and ex-officio members</i></p>	<p><b>Membership</b></p> <p><b>(a) Elected Members</b>  30 Teaching Staff  5 Other Academic Appointees  1 Librarian  15 Graduate students  10 Administrative Staff</p> <p><b><i>ex-officio</i></b>  President of the University, or designate  Vice-President and Provost of the University, or designate  Dean of the School of Graduate Studies, or designate  Dean  Associate Deans  Chairs of Standing Committees  Department Chairs  Director of the Dr. Eric Jackman Institute of Child Study</p> <p><b><i>Non-voting ex-officio</i></b>  Chief Administrative Officer  Registrar  Director of Education Commons  Director of Continuing and Professional Learning  Director of the Library  President of the Alumni Association  President of the Graduate Students' Association  Secretary of Council</p>
<p>VII.</p> <p>VII-1</p>	<p><b>Term and Quorum of Council</b></p> <p>Terms of office of members of council and its Committees shall be from July 1 to June 30, with students beginning in the September session.</p> <p>The quorum for a meeting of Council shall be one-third of the voting members. This number will be determined each year.</p>
<p>VIII.</p> <p>VIII-1 <i>Chair</i></p> <p><i>Vice Chair</i></p> <p>VIII-2</p>	<p><b>Officers</b></p> <p>The Chair of the Council shall be elected by voting members from within the Council membership for a two- year term. The Chair shall be a non-voting member of Council.</p> <p>The Vice-Chair of the Council shall be elected by voting members from within the Council membership for a two- year term.</p> <p>The Chair shall preside at all meetings of the Council. In the absence of the Chair, the Vice-Chair shall preside. In the absence of both the Chair and the Vice-Chair, any member of the Executive</p>

Committee may convene the meeting and a Chair shall be chosen

VIII-3  
*Secretary*

<p>XI.</p>	<p><b>Parliamentary Authority</b></p> <p>The rules contained in the most recent edition of Bourinot’s Rules of Order shall govern the Council in all cases to which they are applicable and in which they are not inconsistent with the By-Laws and any special rules of order the Council may adopt.</p>
<p>XII.</p> <p>XII-1 <i>Constitution</i></p> <p>XII-2 <i>By-Laws</i></p>	<p><b>Amendment of the Constitution and By-Laws</b></p> <p>The Constitution of the Council may only be amended with the approval of the Council and the Governing Council of the University of Toronto. Voting shall take place at a regularly constituted meeting of Council provided that the proposed amendment has been submitted in writing at the previous regular meeting. An affirmative vote by two-thirds of the members of the Council present and voting is required to amend the Constitution. Following approval of the amendment by Council, the amendment is forwarded to Governing Council for approval.</p> <p>The By-Laws of the Council may be amended at any regular meeting of the Council by a two-thirds majority of those present and voting, provided that the proposed amendment has been submitted in writing at the previous regular meeting.</p>

*Approved by the Executive Committee of the Governing Council, December 4, 2019*

*Amended and approved by the OISE Council, October 30, 2019*

*Required amendments made to reflect approved updates to the Policy and Procedures on Academic Appointments and the Policy on Certificates (For Credit and Not-for-Credit) on June 1, 2017.*

*Approved by the Executive Committee of the Governing Council, May 13, 2013*

*Amended and approved by the OISE Council, April 17, 2013*

*Approved by the Executive Committee of the Governing Council, June 15, 2006*

*Amended and approved by the OISE/UT Council, April 26, 2006*

*Approved by the Governing Council of the University of Toronto, May 2, 1996*